

## Lamar State College-Orange

### Pharmacy Technology Pre-Registration Guide

#### For Louisiana Residents

If you are a Louisiana resident and plan to work in Louisiana it is recommended that you also complete the registration requirements for the State Board of Louisiana. You may register with both states; however you **must** register with the State Board of Texas even if you never plan on working in Texas.

1. Go to LABP.com
2. Click on Forms/Applications
3. Click on Application for Pharmacy Technician Candidate Registration
4. Print and complete the entire package
5. Include all requested documentation before mailing
6. Mail completed application to:  
Louisiana State Board of Pharmacy  
5615 Corporate Blvd Suite 8-E  
Baton Rouge, Louisiana  
70808-2537

#### **APPLICATION PROCEDURE:**

In order to receive a pharmacy candidate registration, the following items must be submitted to the Board:

- 1) Application for Pharmacy Technician Candidate Registration
- 2) \$25 check or money order payable to Louisiana Board of Pharmacy
- 3) Birth certificate, passport, or Naturalization papers
- 4) High school diploma, GED certificate, University degree or high school/university transcript.
  - a. High school transcript must be marked as "Official" and must contain the applicant's name, school's name and date of graduation.
  - b. University transcript must be marked as "Official" and must contain the applicant's name, school's name, degree earned, and date degree conferred.
- 5) Proof of enrollment in a board-approved training program.

#### **CRIMINAL ACTIVITY / DISCIPLINARY ACTIONS**

Louisiana requires the Board to conduct a criminal history check on applicants as a condition for eligibility for licensure. Upon receipt of your properly completed application, you will be provided with the materials needed to conduct a criminal record search with the Louisiana Department of Public Safety and the Federal Bureau of Investigation (FBI). Criminal history reports generated for or by another agency will not be accepted to satisfy this requirement.

**YOUR CREDENTIAL WILL NOT BE ISSUED UNTIL THE RESULTS OF THIS RECORD SEARCH HAVE BEEN RECEIVED.**

**NOTE: Failure to disclose criminal history is grounds for immediate denial of your application, EVEN IF THE RECORDS HAVE BEEN EXPUNGED.**