



LAMAR STATE COLLEGE-ORANGE APPLICATION FOR ACADEMIC EMPLOYMENT

Name _____
(Last) (First) (Middle)

Present Position _____

Home Address _____ Telephone _____

Business Address _____ Telephone _____

If you are offered and accept employment at Lamar State College-Orange, would you expect to be employed by any other tax supported agency at the same time? Yes No

If yes, by what agency? _____

Are you related to any Lamar faculty, staff, or employee? Yes No

If yes, name and relationship _____

Name and address of someone (other than spouse) who may be notified in case of emergency?

(Name) (Address)

Before final consideration of your application, all of your official collegiate transcripts must have been received by the Department Chair or Search Committee Chair through whom you are applying.

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand that any false statements made herein will void this application and any actions based on it. I understand that any offer of employment tendered me is contingent upon my agreement to abide by the rules and regulations. I authorize you to contact references and former employers. I acknowledge being notified that, with exceptions, I have the right to be informed of and to receive, review, and, if necessary correct the information that Lamar State College-Orange collects on me.

Signature _____

Date _____

DEGREES
(Exact degree conferred)

INSTITUTIONS

DATES
(Date conferred)

MAJORS

Credits or programs beyond last degree: _____

Certifications held: _____

Next degree expected and date you expect to complete: _____

Major area of competency: _____

Teaching preferences within fields: _____

Academic or Administrative experience or professional interest: _____

Non-Academic experience or general interest: _____

FULL-TIME COLLEGIATE TEACHING EXPERIENCE

Institution	Rank	Dates	Ending Salary

PART-TIME COLLEGIATE TEACHING EXPERIENCE

Institution	Rank	Dates	Ending Salary

PLEASE ATTACH A FULL RESUME TO THIS APPLICATION



LAMAR STATE COLLEGE-ORANGE

WRITTEN REQUEST FOR REFERENCE

TO THE APPLICANT: Reference checks are a part of Lamar’s procedure for employment. Your signature in the space below indicates your permission for the release of information concerning your employment record/as well as authorization to conduct a background check if you will be working in a security sensitive position. Please sign and return this form to the address below. Do not write any other information on this form.

Signature of the Applicant _____

(Confidential)

DATE:

NAME OF APPLICANT:

POSITION APPLIED FOR:

The person named here has expressed an interest in being considered for a position with Lamar State College – Orange. Your name was given as a reference. Please fill out and return to:

Human Resources
Lamar State College-Orange
410 Front Street
Orange, TX 77630

	Excellent	Above Average	Average	Below Average	No basis for Judgment
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Communicate Orally	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Communicate in Writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Think Logically	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accuracy, Promptness, Initiative, Reliability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Performance in Classroom or on the Job	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professional Interest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Get Along with Others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Would you employ or re-employ this individual? _____

If not, why? _____

Date _____ Signature _____

Company _____ Title _____



LAMAR STATE COLLEGE – ORANGE
APPLICANT EVENT FORM

Please Print

FIRST NAME	MIDDLE NAME	LAST NAME
WHAT SOURCE INFORMED YOU OF THIS POSITION?	WHAT POSITION(S) ARE YOU APPLYING FOR? (Please indicate position(s) and department(s))	
<input type="checkbox"/> -Newspaper	_____	
<input type="checkbox"/> -Employee of Lamar	_____	
<input type="checkbox"/> -Employment Commission	_____	
<input type="checkbox"/> -Professional Journal	_____	
<input type="checkbox"/> -Personnel Job Line	_____	
<input type="checkbox"/> -Bulletin Board Posting	_____	
<input type="checkbox"/> -Radio/TV	_____	
<input type="checkbox"/> -Other	_____	

The following information is voluntary. It is used for state and federal reporting purposes and will not be a factor in any employment decision.

Please write in appropriate code choice in the blank below each category.

GENDER CODE	ETHNIC	BIRTH DATE	VETERAN STATUS
F-Female	1-White (non-Hispanic)		1-Vietnam Era
M-Male	2-Black		2-Disabled Vietnam Era Veteran
	3-Hispanic		3-Veteran – Other
	4-Asian or Pacific Islander		4-Disabled Veteran-Other
	5-American Indian or Alaskan Native		5-Surviving Spouse
			6-Orphan of Veteran

Thank you for your interest in Lamar State College-Orange. In order to complete this application process, we ask that you complete and return this form to the Human Resources Office, 410 Front Street, Orange, TX 77630. Federal and State guidelines require statistical analysis of our resumes/applications, and we appreciate your cooperation in completing this form. This information is confidential and will not be a factor in any hiring decisions. Refusal to provide this information will not subject you to any adverse treatment.

Lamar State College-Orange is an equal opportunity institution and employer. Faculty and staff members are selected without regard to their race, color, creed, sex, age, handicap, or ethnic origin, consistent with the Assurance of Compliance with Title VII of the Civil Rights Act of 1964; Executive Order 11246 as issued and amended; Title IX of the Education Amendments of 1972, as amended; Section 504 of the Rehabilitation Act of 1973; Civil Rights Act of 1991; Title 1 of the Americans with Disabilities Act.