

**LAMAR STATE COLLEGE-ORANGE
OPERATIONAL OBJECTIVES (2001-2002)**

ASSESSMENT DATA AND USE OF RESULTS

GOAL I. CURRICULA AND PROGRAMS THAT ARE RESPONSIVE TO STUDENT AND COMMUNITY NEEDS.

1. Student transfer rates to senior colleges or universities will equal or exceed the state average for public community and junior colleges.

Source: The Texas Higher Education Coordinating Board compiles a student migration report which compares fall enrollment to the following year fall enrollment. The most recent data provided compares Fall 1999 to Fall 2000.

Results: LSC-O transfer rate: 10.3%
Statewide transfer rate: 9.7%

Use of Results: Pursue articulation agreements with LUB.
(Vice President for Academic Affairs, Director of Allied Health Programs, program directors)

2. Each technical program will graduate at least 15 students over a three-year period (1999-2001).

Source: CBM009 report, submitted to THECB, which consists of graduates for the fiscal year.

Results:

	FY99	FY00	FY01	Total	Y Met/Not Met	N
Business Management	3	3	6	12		N
Computer Info System	13	12	14	39	Y	
Criminal Justice	1	3	3	7		N
Dental Assisting						N/A
Emergency Med. Service 0	1	7		8	N/A	
Environmental Tech	2	2	4	8		N
Medical Lab Tech	0	13	0	13		N
Office Technology	3	9	18	30	Y	
Pharmacy Tech	3	11	19	33	Y	
Process Technology						N/A
Technical Accounting	3	5	15	23	Y	
Upward Mobility	63	63	49	175	Y	
Vocational Nursing	79	63	51	193	Y	

Use of Results:
Criminal Justice–developed new certificate exit point (Dr. John Coratti)
Environmental Technology
 Add a certificate level exit point (Brian Whitmore)
 Expend instructional methods to include WebCT course delivery (Brian Whitmore)

Medial Laboratory Technician
 Program only admits students every two years
 Will review program cycle (Kathy Park)
Business Management
 Expand internet offerings (Jim Ellis)
 Survey current majors (Jim Ellis)

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Review curriculum with advisory committee (Jim Ellis)

3. Eighty-five percent of technical graduates will be employed or pursuing higher education within one year. (three-year average)

Source: Employment data from the Graduate Follow-up Survey supplemented with data from the Automated Student Follow-up Survey put out by the THECB.

Results: For FY 1998-2000 Graduates

	Grads	Employed/Cont. Edu.	%
Business Management	10	10	100
Computer Info Science	22	20	91
Criminal Justice	6	6	100
Emergency Medical Service	1	1	100
Environmental Technology	8	7	87.5
Medical Laboratory Tech	18	17	94.4
Office Technology	17	14	82.3
Pharmacy Technology	18	18	100
Technical Accounting	20	17	85
Upward Mobility	168	124	74 *
Vocational Nursing	219	205	93.6

* Percentage may change subject to finding more graduates who are employed or continuing education.

Use of Results: LSC-O has 11-15% of Louisiana graduates. These students are not counted in the placement data.

The Office Technology program will offer "certification" exams for graduates completing certain courses. (Marcia Brown)

4. Each technical program will hold at least one advisory committee meeting per year.

Source: Advisory committee minutes/attendance documents

Results: Standard met

Use of Results: All program directors will continue to improve advisory committee participation.

5. The percentage of remediated students who subsequently pass a college-level course in the area remediated will increase annually.

Source: Sequential Course Study

Results: DMTH 1302/MATH 1314 = 64% pass rate

DRDG 1301/ENGL 1301 = 74% pass rate

DWRT 1301/ENGL 1301 = 73% pass rate

Use of Results: First-year data will be compared to subsequent years to measure improvement.

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6. The Curriculum Committee will maintain a regular schedule of program reviews.

Source: Curriculum Committee Program Review documents

Results: Standard met

Use of Results: Curriculum Committee established a schedule for the 2001-2002 academic year which included: ITSS, OT, LVN, UMN, and MLT. The rotation is based on a four-year cycle. (Curriculum Committee Chair)

7. Ninety percent of continuing education course and program evaluations will receive a "good" or better rating.

Source: Continuing Education course and programs evaluations

Results:

99.3% of continuing education course and program evaluations received a "good" or better rating.

Use of Results: Continued quality programming but revised form to seek input on other desired offerings. (Jay Trahan)

GOAL II. A FACULTY AND STAFF COMMITTED TO EXCELLENCE, PROFESSIONAL GROWTH, CAMPUS SERVICE, AND COMMUNITY INVOLVEMENT

1. Eighty-five percent of students will rate faculty performance as satisfactory or above.

Source: Student Satisfaction Survey conducted every fall semester.

Results: For Fall 2001

87.8% are satisfied with the quality of instruction

90.8% agree faculty are courteous and pleasant

89% agree faculty are generally receptive.

90% agree faculty are competent

Use of Results: Continue faculty in-service and funding for professional development activities. Increase rate for FY2003

2. Each department will receive an 85% or above satisfaction rating by the faculty/staff.

Source: Institutional Climate Survey/Survey of Organizational Excellence

Results:

<u>Department</u>	<u>Satisfaction (%)</u>
Academic Affairs	81
Admissions and Records	78

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Advising and Counseling	69
Business Office	89
Computer Center	71
Continuing Education	85
Faculty	86
Financial Aid	66
Human Resources	78
Learning Resource Center	84
Library	81
Maintenance	84
Security	66
Senior Administrators	76
Student Center	73
Student Activities	63

Use of Results:

Individual unit plans include activities to improve areas below standard.

3. Ninety-five percent of employees will attend at least one approved training session per year.

Source: Data gathered from in-house attendance records and travel requests. Approximately 99% of employees attended at least one training session.

Results: Standard met.

Use of Results: Conduct evaluation of quality of quality of training. (Floy Evans)

GOAL III. A STUDENT POPULATION THAT ATTAINS EDUCATIONAL AND CAREER GOALS AND COMPETES EFFECTIVELY WITH PEERS FROM OTHER INSTITUTIONS

1. Faculty-to-student ratios will not exceed 30 to 1.

Source: Official class day reports sent to the TSUS office every semester.

<u>Results:</u>	Faculty:Student
Fall 2001	1:17
Spring 2002	1:16
Average FY	1:16.5

Use of Results: Continue class caps in English, remedial, labs, and internet classes. Increased the use of larger capacity classrooms.

2. Completion rates of students enrolled in academic and technical courses will increase annually.

Source: CBM004 and CBM006

<u>Results:</u>	Fall 2000 (academic)	Fall 2001 (academic)
Enrolled	4,389	4,336

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Completed	3,773	3,832
	86%	88%

Use of Results: Enhance retention efforts through the establishment of an Enrollment Management Committee. (VPSS Bobbie Burgess)

3. Ninety percent of students taking licensure and certification exams will pass.

Source: Statewide Licensure Report developed by The Texas Higher Education Coordinating Board.

Results: For FY 2000-2001

	Tested	Passed	%
Emergency Medical/Paramedic	5	5	100
Nurse Aide	11	10	91
Nurse, LVN	62	56	90
Nurse, RN	62	47	76

Use of Results: RN program has been completely revised including curriculum and operations—May 2002 results = 100%.

4. The percent of full-time, first-time students enrolled at the institution after one academic year will be within 5% of the state average.

Source: For LSC-O an internal program designed to calculate retention.

Results: For FY 2001 LSC-O: 58.62%
State: 51.8%

Use of Results: Institutional effectiveness conducted a study of those who were not retained. Results provided to Executive Committee for planning. (Barbara Robnett)

GOAL IV. ADMINISTRATIVE, INSTRUCTIONAL AND STUDENT SUPPORT SERVICES THAT FACILITATE THE ATTAINMENT OF EDUCATIONAL GOALS AND ENCOURAGE THE EFFICIENT USE OF INSTITUTIONAL RESOURCES

1. Eighty-five percent of students will rate advising services as "satisfactory" or better.

Source: Student Satisfaction Survey

Results: 77.2% agreed that the advisors were available to help the students.
76.5% agreed they were satisfied with the service received.

Use of Results: (Frances Ahearn)

2. The library will receive an 85% "satisfactory" or better rating from faculty, staff, and students.

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Source: Student Satisfaction Survey and Institutional Climate Survey

Results:

From faculty and staff 100% satisfaction

From students:

76.1% agreed that the Library collection meets their needs.

71.6% agreed that the Librarians were helpful.

Use of Results: (Stephen Banister)

3. The Learning Resource Center will receive an 85% "satisfactory" or better rating from faculty, staff, and students.

Source: Student Satisfaction Survey/Institutional Climate Survey

Results:

From faculty and staff: 100% satisfaction

From Students:

53.9% agreed that the LRC person was knowledgeable.

56.7% agreed that the computer facilities were adequate.

55.9% satisfied with the service received.

Use of Results: (Tony Barrientos)

4. The Financial Aid department will receive an 85% "satisfactory" or better rating from students.

Source: Student Satisfaction Survey

Results:

63.3% agreed the Financial Aid personnel were available to help them.

63.2% satisfied with the service received.

Use of Results: (Kerry Olson)

5. The Admissions and Records department will receive an 85% "satisfactory" or better rating from students.

Source: Student Satisfaction Survey

Results:

82.1% agreed the personnel were available to help them.

81.9% satisfied with the service received.

Use of Results: (Becky Campbell)

6. Fifty percent of the student population will participate in "campus life" activities.

Source: Student Activities Report

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Results: Fewer than 50% of students participated in "campus life" activities.

Use of Results: (Butch Campbell)

7. The number of activities for student growth and enrichment will increase annually.

Source: Activity Records

Results: Activities increased 70% from 1999-2000 to 2000-2001

Use of Results: Continue to offer diverse programming.

8. Student activities will receive an 85% average or better satisfaction rating from attendees.

Source: Attendance Evaluation Documents

Results: Standard met

Use of Results: Continue to offer quality programming.

GOAL V. FACILITIES AND EQUIPMENT THAT PROMOTE THE ATTAINMENT OF EDUCATIONAL GOALS

1. Space utilization rate (expressed as a percentage) for classrooms and laboratories will equal or exceed the state average.

Source: Classroom and class lab utilization summaries developed by the THECB every fall semester

Results: For Fall 2001

	<u>LSC-O</u>	<u>State</u>
Classroom Utilization	27.2	38.0
Class Lab Utilization	35.9	25.0

Use of Results: Reviewed formula and room categories. Revised course scheduling and room assignments to make better use of facilities. Discovered missing data on clinical classes. (Dr. Sheila Gunter)

2. Students will report an 85% satisfaction rating of campus facilities.

Source: Student Satisfaction Survey

Results: For Fall 2001

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87.4% agree the campus is well maintained.

Use of Results: Continue use of contracted groundkeeping and housekeeping.

3. Faculty and staff will have access to appropriate and up-to-date equipment to meet instructional and support service needs.

Source: LSC-O Technology Needs Survey

Results: 80.95% agree that software and hardware are adequate.

Use of Results: Survey will be conducted annually to ascertain faculty/staff needs. (Linda Burnett)

GOAL VI. EMPLOYMENT, RECRUITMENT, AND PROCUREMENT POLICIES THAT ENCOURAGE DIVERSITY AND EQUAL OPPORTUNITY

1. The minority student population will equal or exceed the minority population in the Orange County service area.

Source: CBM001, Report submitted to the THECB every semester, 2000 Census Data

<u>Results:</u>	Fall 2000		Spr. 2001		Smr. I 2001		Smr. II 2001 Census		
	#	%	#	%	#	%	#	%	%
Am/Indian	10	1	9	1	4	1	2	1	1
Asian	13	1	12	1	5	1	5	2	1
Black	245	14	229	14	61	13	42	13	8
Hispanic	36	2	47	3	18	4	6	2	4
International	-	<u>1</u>		<u>1</u>		-			
		1768		1651		453		322	

Use of Results: (Frances Ahearn)

2. The faculty and staff minority population will meet or exceed the minority population in the Orange County service area.

Source: Data from the U.S. Census for Orange County compared to State of Texas EEO Report (based on calendar year).

Results: Blacks for county 8.4%, for LSC-O 11.39%, Hispanics for county 3.6%, for LSC-O 2.53%, females for county 50.9% for LSC-O 70%.

Use of Results: Provide training for hiring departments, create recruiting methods for departments. (Floy Evans)

3. The percent of institutional expenditures placed with certified HUB vendors will meet system targets.

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Source:

Goal=Strategic Plan HUB Goal

Actual= % spent with HUBs from HUB Report

	Goal FY'02	Actual (02)
Heavy construction other than building contracts	N/A	N/A
Building construction, including general contractors and operative builders contracts	26.10%	N/A
Special trade construction contracts	57.20%	12.7%
Professional services contracts	20.00%	N/A
Other services contracts	33.00%	4.6%
Commodities contracts	12.60%	18.8%

Results: Did not meet goals.

Use of Results: (John Carroll) HUB Forums FY'02

- a. HUB Forums FY'02
 1. Technology Express
 2. Marsh Waterproofing
 3. Hernandez Office Supply
 4. KT Maintenance Company
 5. D & D Construction Company
 6. Cleaning Solutions, Inc.
 7. Haynes Associates

- b. Good Faith Efforts for FY'02
 1. Provided HUB statistical reports
 2. Communicated with faculty and staff to encourage HUB vendor use when possible and to keep them updated on new HUB vendors when they become certified.
 3. Worked with two vendors; Parker Business Forms, a woman-owned, small business and Execuforms, a woman-owned, small business, to encourage HUB Certification and its benefits.
 4. Worked with Technology Express and Dell Computer to try and negotiate with Dell to extend to Technology Express state contract pricing.

- c. HUB Activities Attended in FY'02
 1. Small Business Development Center Annual meeting held in Beaumont, TX
 2. Houston Government Procurement Connection
 3. Partnership of Southeast Texas "Big 9 Day" economic development
 4. Legislative Requirements of the HUB Program. Earned 6 CEUs for HUB Program Elements, HUB Coordinator Orientation, HUB Reporting, HUB Subcontracting Plan, and the HUB Mentor Protege Program.

- d. HUB Media Coverage
 1. Advertising in "The Black Pages" of Southeast Texas
 2. Advertising in the "Hispanic Journal"

Operational Objectives (2001-2002)
Assessment Data and Use of Results

VPAA 10/02,11/02