

Lamar State College-Orange

Pharmacy Technology Pre-Registration Guide

In order to gain admittance into the Pharmacy Technology Program it is a necessity for all applicants to register with the Texas State Board of Pharmacy as a Technician in Training. Please follow these steps.

1. Go to www.tsbp.state.tx.us
2. Click on Pharmacy Technicians, Trainee's and Applicants
3. Click on Initial Technician Trainee Application
4. Read the guidelines **carefully** before you continue
5. Scroll down to the end of the page and "Click Here to Apply"
6. Enter the requested information
7. Click submit form

Read the application process carefully.

To complete the application process, an individual must:

- **submit the application provided online, which includes a non-refundable fee of \$53 (background check); and**
- **complete a fingerprint session through MorPho Trust (formerly L1 Identity Solutions), which includes a fee of \$40 to \$45.**

In order for TSBP to conduct a background check you are required to complete a fingerprint session through MorPhoTrust. Information on how and when to register for a fingerprint session will be on your confirmation page. **Retain a printed copy of the confirmation sheet for your records and print your "FAST Fingerprint Pass" form from the web link located on this confirmation sheet.**

All applicants must make an appointment for fingerprinting with Beaumont DNA. They are located inside the Lovoi & Sons Pharmacy Building.

Beaumont DNA (Inside Lovoi & Sons Pharmacy)
3480 Fannin St., Ste. B
Beaumont, Texas 77701
1-888-467-2080
www.L1enrollment.com

Note: If you are a Louisiana Resident, the Texas State Board of Pharmacy will not allow you to complete the finger printing process in the State of Texas. After, you have submitted your application a finger printing form will be mailed to you in approximately 2-4 weeks. Once you receive the packet from the state board, you are then required to take the entire packet to your local Sheriff's Department in order to complete the finger printing process. After the form is completed, it must be returned to the State Board in the provided envelope for processing.

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For Louisiana Residents

If you are a Louisiana resident and plan to work in Louisiana it is recommended that you also complete the registration requirements for the State Board of Louisiana. You may register with both states; however you **must** register with the State Board of Texas even if you never plan on working in Texas.

1. Go to LABP.com
2. Click on Forms/Applications
3. Click on Application for Pharmacy Technician Candidate Registration
4. Print and complete the entire package
5. Include all requested documentation before mailing
6. Mail completed application to:
Louisiana State Board of Pharmacy
5615 Corporate Blvd Suite 8-E
Baton Rouge, Louisiana
70808-2537

APPLICATION PROCEDURE:

In order to receive a pharmacy candidate registration, the following items must be submitted to the Board:

- 1) Application for Pharmacy Technician Candidate Registration
- 2) \$25 check or money order payable to Louisiana Board of Pharmacy
- 3) Birth certificate, passport, or Naturalization papers
- 4) High school diploma, GED certificate, University degree or high school/university transcript.
 - a. High school transcript must be marked as "Official" and must contain the applicant's name, school's name and date of graduation.
 - b. University transcript must be marked as "Official" and must contain the applicant's name, school's name, degree earned, and date degree conferred.
- 5) Proof of enrollment in a board-approved training program.

CRIMINAL ACTIVITY / DISCIPLINARY ACTIONS

Louisiana requires the Board to conduct a criminal history check on applicants as a condition for eligibility for licensure. Upon receipt of your properly completed application, you will be provided with the materials needed to conduct a criminal record search with the Louisiana Department of Public Safety and the Federal Bureau of Investigation (FBI). Criminal history reports generated for or by another agency will not be accepted to satisfy this requirement.

YOUR CREDENTIAL WILL NOT BE ISSUED UNTIL THE RESULTS OF THIS RECORD SEARCH HAVE BEEN RECEIVED.

NOTE: Failure to disclose criminal history is grounds for immediate denial of your application, EVEN IF THE RECORDS HAVE BEEN EXPUNGED.