Welcome to Lamar State College Orange!

For more than 50 years, Lamar State College Orange has served a variety of diverse students across multiple disciplines. Throughout that time, much has changed in the way of instructional methods and programs. What has not changed is Lamar State College Orange’s commitment to providing a first-class education that prepares students for a four-year degree and the workplace.

Our freshman- and sophomore-level academic courses fulfill the core curriculum requirements for most degrees and are fully transferable to senior institutions. Students interested in vocational/technical programs can choose from a number of options geared toward the local job market.

We’re ready to meet you wherever you are in your education journey. Our small class sizes allow for one-on-one learning opportunities, and our tuition makes college affordable for everyone.

As our campus grows and our list of programs expands, we continue to emphasize personal attention at every point of the college experience. Our students are important to us, and we want to see them grow and prosper.

Our job is to improve the lives of our students, respect our students, and serve the needs of our community.

We honor the traditions that paved the way for our success at Lamar State College Orange, and we look ahead to what’s next.

Lamar State College Orange is where hope meets opportunity. Call or visit our campus today, and let us help you discover your bright, Orange future!

Your humble servant,

Dr. Tom Johnson
President

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<td>N/A</td>
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</tr>
<tr>
<td>Good Friday Holiday (No Classes)</td>
<td>January 14, 2022</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Independence Day Holiday (Campus Closed)</td>
<td>January 4, 2022</td>
<td>N/A</td>
<td>N/A</td>
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</tr>
<tr>
<td>Spring Break (Campus Closed)</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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</tr>
<tr>
<td>Final Exam Period</td>
<td>N/A</td>
<td>N/A</td>
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</tr>
<tr>
<td>Graduation Due NOON</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Upon Registration</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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</tr>
<tr>
<td>Payment Dates</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Schedule Changes Close</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Important Dates</td>
<td>Spring 2022</td>
<td>Summer 2022</td>
<td>Fall 2021</td>
<td>Winter Mini 2021</td>
</tr>
<tr>
<td>Applications for May 2022 Graduation Close</td>
<td>May 12, 2022</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Good Friday Holiday (No Classes)</td>
<td>May 13, 2022</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Independence Day Holiday (Campus Closed)</td>
<td>May 14, 2022</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Spring Break (Campus Closed)</td>
<td>May 15, 2022</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>First Installation Plan Due 5 PM</td>
<td>May 15, 2022</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Last Day to Drop without Penalty (Kenss Date)</td>
<td>May 18, 2022</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Applications for August 2022 Graduation Close</td>
<td>May 19, 2022</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Second Installation Plan Due 5 PM</td>
<td>May 21, 2022</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Graduation Due NOON</td>
<td>May 22, 2022</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Upon Registration</td>
<td>May 25, 2022</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Payment Dates</td>
<td>May 25, 2022</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Schedule Changes Close</td>
<td>May 26, 2022</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**ACADEMIC CALENDAR: WINTER MINI 2021 - SUMMER 2022**

**REGISTRATION / PAYMENT CALENDAR: WINTER MINI 2021 - SUMMER 2022**
First time in college students, transfer students, and returning students (not enrolled for Fall 2021), submit an application online at ApplyTexas.org (two-year application). Students planning to attend more than one Lamar campus must apply and be accepted to each campus.

**Registration Checklist**

- New students: schedule your campus tour at info.lsco.edu.
- Apply for admissions at ApplyTexas.org. Once you have applied, check your admission status at https://ssb-prod.ec.lsco.edu/PROD/bwskalog.P_DisLoginNon. Student ID and PIN required.
- Provide current driver's license.
- Request Official Transcripts to be sent from institution to institution. Hand-carried transcripts may be considered for acceptance if in a sealed high school/college letterhead envelope.
- Provide TSI Assessment scores or proof of exemption.
- Get your Bacterial Meningitis vaccination and submit proof of vaccination to Med+Proctor.com. Texas state law requires new and transfer students at all public and private colleges and universities under the age of 22 to receive a Bacterial Meningitis vaccination. Students must provide documentation of receiving the shot within the last five years-ten days prior to registration for classes. Additional information about the vaccination can be found at https://www.lsco.edu/admissions/bacterial-meningitis-vaccination-requirement.asp.
- Complete the Free Application for Federal Student Aid (FAFSA) at fafsa.ed.gov.
- Apply for LSCO scholarships at lsco.edu/scholarships/scholarships.asp.
- Meet with an Academic Advisor to discuss educational plan.
- New students register to attend the online New Student Orientation.
- Check your tuition status and pay your bill.

New students and students with academic advising holds such as students on academic probation, on a retention advising plan, or students not exempt or complete with Texas Success Initiative (TSI) requirements are required to be advised and registered with an Academic Advisor each semester. Returning students without holds are encouraged to meet with an advisor at least once a year but are able to register themselves online on their own.

Students who are unsure of their TSI and/or academic status are encouraged to meet with an Academic Advisor upon acceptance to LSCO.

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**New Student Orientation – Spring 2022**

**Tuesday, January 11th**

1:00 – 4:00 PM

Shahan Events Center

This day will familiarize you with our campus and the Academic and Student Support Services available to you and provide Program/Major information and requirements.

**Register Today!**

Visit: www.lsco.edu

Questions regarding Orientation please call us at 409-882-3340 or email studentinfo@lsco.edu.
Students without any holds are encouraged to meet with their Program Director or an Academic Advisor prior to registration beginning each semester. These students can then register themselves online via their Student Services account online once registration opens.

Students who are undecided on their major should also meet with an Academic Advisor for registration.

For more information about Important Dates, including Payments, Refund and Withdrawal Schedules, please see Page 7

Payment Dates

Registration:
Winter Mini-Session: ...........................Nov. 1 – Dec. 15
Spring/8-week Term I (in person) .......... Nov. 1-Jan.19
Spring/8-week Term I (online) .............Nov. 1-Jan.11
8-week Term II (in person) .............. Nov. 1-Mar 22
8-week Term II (online) .................. Nov. 1-Mar 15**
** From January 12, 2022 through February 14, 2022 online registration may be unavailable. Visit with an LSCO Advisor to register during this period of time.

Late Registration:
Winter Mini-Session: .......................... Dec 16-17
Spring/8-week Term Session I: .......... January 18-19
8-week Term Session II: ................. March 21-22
Late Registration Fee: .......................... $10

Tuition and Fee Statements are available online.
You may view and print your bill online by logging into MyGator and then Gator Self Service from website www.lsco.edu, Selecting Student, Student Account, and Student Account Summary by Term. An email reminder will be sent to view amount due and to pay tuition and fees.

Payment due dates by Term:
Winter Mini-Session: ............................ December 15
Spring and 8-week Session I: ............. January 12
**After January 12, students will need to pay as they enroll.

NEW STUDENT CHECKLIST

✓ Schedule your campus tour
✓ Apply for admission at ApplyTexas.org
✓ Provide TSI Assessment score (or proof of exemption)
✓ Send in your official high school/GED/college transcript
✓ Provide proof of Bacterial Meningitis Vaccine
✓ Complete the Free Application for Federal Student Aid (FAFSA) at fafsa.ed.gov
✓ Attend the New Student Orientation and meet with an Advisor
✓ Register for Classes
LSCO offers Two 8-Week Terms and a Full Term each semester. Below are the session dates for Winter Mini and Spring:

**Winter Mini 2021:**  
December 16-January 14

**Spring 2022**  
8-week Term I:  .......... January 18 – March 11  
8-week Term II: .......... March 21 – May 11  
Full Spring Semester ....... January 18 – May 11

The Winter Mini registration and billing information is included in one concise student schedule and one bill. The Spring registration and billing information is included in one concise student schedule and one bill. When registering and reviewing class schedules pay particular attention to the start and end date of your classes.

Early registration for all Winter Mini Sessions and all Spring Sessions begins April 5.

Payment due date for ALL early Winter Mini Registration INCLUDING WINTER MINI SESSION is **December 15th.**

Payment due date for ALL early Spring Registration INCLUDING SPRING 8-WEEK TERM II is **January 12th.**

Students receiving financial aid should register for all courses prior to the payment deadline!

To reserve your seat in the Winter Mini-Session or Spring 8-week Term II courses register early and make payment by the deadline date. ALL UNPAID STUDENTS, REGARDLESS OF WHAT SESSION, WILL BE DROPPED FOR NON-PAYMENT.

**Note to Financial Applicants**

Grants and scholarships will be credited to a student LSCO accounts 10 days prior to the first class day. Short-term, interest-free loans are available after grants and scholarships post the 10 days prior to the payment deadline through the census date.

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**Spring 2022 Registration Dates**

<table>
<thead>
<tr>
<th>Term</th>
<th>16-week</th>
<th>8-week one</th>
<th>8-week two</th>
</tr>
</thead>
<tbody>
<tr>
<td>In Person and Online Begins</td>
<td>November 1, 2021</td>
<td>November 1, 2021</td>
<td>November 1, 2021</td>
</tr>
<tr>
<td>Saturday In Person Registration</td>
<td>January 8, 2022</td>
<td>January 8, 2022</td>
<td>January 8, 2022</td>
</tr>
<tr>
<td>Online Registration Closes, In Person Registration Continues</td>
<td>January 11, 2022</td>
<td>January 11, 2022</td>
<td><strong>March 15, 2022</strong></td>
</tr>
<tr>
<td>First Day of Class</td>
<td>January 18, 2022</td>
<td>January 18, 2022</td>
<td>March 21, 2022</td>
</tr>
<tr>
<td>*In Person Registration Closes</td>
<td>January 19, 2022</td>
<td>January 19, 2022</td>
<td>March 22, 2022</td>
</tr>
<tr>
<td>Schedule Changes Close (Require Instructor Approval)</td>
<td>January 21, 2022</td>
<td>January 21, 2022</td>
<td>March 25, 2022</td>
</tr>
</tbody>
</table>

*Courses can be added and dropped with late registration fee until the 2nd day of classes. Drops can be made through Gator Self-Service until online registration closes. After that, schedule changes must be initiated with the Advising Center.*

**Spring 2022 Payment Deadlines**

<table>
<thead>
<tr>
<th>Term</th>
<th>Register Between</th>
<th>Pay by 5 PM</th>
</tr>
</thead>
<tbody>
<tr>
<td>16-week and 8-week one</td>
<td>November 1, 2021 - January 11, 2022</td>
<td>January 12, 2022</td>
</tr>
<tr>
<td></td>
<td>January 12 - January 19, 2022</td>
<td>Upon Registration</td>
</tr>
<tr>
<td>8-week two</td>
<td>November 1, 2021 - January 11, 2022</td>
<td>March 16, 2022</td>
</tr>
<tr>
<td></td>
<td>January 12 - March 22, 2022</td>
<td>Upon Registration</td>
</tr>
</tbody>
</table>

**Spring 2022 Refund and Withdrawal Schedule**

100% (less $15 Matriculation Fee) Refund prior to the first day of class

Students who OFFICIALLY drop or withdraw from classes at Lamar State College Orange will be refunded according to the following schedule:

<table>
<thead>
<tr>
<th>Class Length</th>
<th>Last day for 80% Refund</th>
<th>Last day for 70% Refund</th>
<th>Last day for 50% Refund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classes Starting January 18, 2022</td>
<td>January 20, 2022</td>
<td>N/A</td>
<td>January 25, 2022</td>
</tr>
<tr>
<td>16 weeks</td>
<td>January 24, 2022</td>
<td>January 31, 2022</td>
<td>February 7, 2022</td>
</tr>
<tr>
<td>Classes Starting October 25, 2021</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8 weeks</td>
<td>March 23, 2022</td>
<td>N/A</td>
<td>March 28, 2022</td>
</tr>
</tbody>
</table>

**Students receiving Title IV financial aid and who totally withdraw may owe Lamar State College Orange and/or the federal government for the refunded tuition and fees.**
Obtaining a Username & Password and Changing Your Password

Go to [www.lsco.edu](http://www.lsco.edu). Click on View Quick Links. Click on the “NetID/Password Retrieval.” Enter the requested information and click on the “Submit” button. The displayed page contains login credentials for the LSCO digital systems.

Password Processes

✓ These credentials are used to access the online course materials.

✓ Students/faculty/staff use these credentials to access campus PC’s, campus network, and to access licensed digital library resources, and campus wi-fi

To log into on-campus computers

Username@my.lsco.edu your user name is also called your NetID.

Your current password

Gator Self Service Banner

Use Gator Self Service to register for classes, view your class schedule, pay fees, view financial aid information, view your grades and transcripts, and update your address, phone number, and e-mail address. You may access this from the main page of LSCO of the start page of BlackBoard. You can also view and pay your bill as well as view your financial aid status and award.
Click on “MyGator”

Click on Gator Self Service

1. Click on “Student”. Here you will find how to get to registration, transcripts, grades etc.
Microsoft Office 365

This is where your LSCO email will be located. This also gives you access to Microsoft office products that you will need for your classes. To sign in you will need to use the same password you use to sign in to Blackboard.

Click on “MyGator”

Click “Office 365”

Outlook Email App
How to Register for Classes Online

1. Go to www.lsco.edu
2. Click on MyGator
3. Click on Gator Self Service
4. On the Main menu screen click on the Student link.
5. On the Student screen click on the Registration link
6. To see class days and times, instructor name, and available spaces for a class, click on the Look up Classes link
7. Select desired term and click on the Submit button.
8. Select class subject and click, Course Search button.

This will pull up all of the class names, beside them there will be a View Sections button for each class.

Use this link to see class days and times along with instructor names and room numbers.

9. To select a class, click on the box to the left (a check mark will appear. If a C appears where the selection box should be the class is full.) and click on the Register button.

10. Note: If enrolling in a class requiring a Lab, write down the 5 digit CRNs for the lab and lecture. Go back to the registration link and click Add/Drop Classes. Enter both CRNs in the boxes and submit changes.

11. To drop a class, pull down the drop bar and select Web drop then click the Submit Changes button.

After the first class day, students should see an advisor to make schedule changes.
How to Search for Available Classes

1. Click on MyGator Service

2. Click on Gator Self Service

3. Click on “Student”

4. Click on “Registration”

5. Click on “Look up Classes”

6. Select a term (semester) from the drop-down menu you wish to register for, then click the “Submit” button.

7. In the “Subject” menu, use the arrow to scroll down the list, until you find the subject of the course you are going to take. Click on the subject, then click the “Course Search” button.
8. Click on “View Selection” button, next to the class you would like to look at.

9. The available classes will be list.

10. The following information describes the heading information of the available classes list.

CRN = Class Reference Number
Time = The class will be held
Subj = The subject of the class
Crse = The course number for the class
Sec = The section number of the class
Cred = The credit hours for this class
Title = The name of the class
Day = The day(s) of the week the class will be held during the semester
Cap = The number of students the class holds
Rem = The number of seats still available in the class
Instructor = Name of the instructor for the class
Date = The dates of the class
Location = The building and room number of the class

| Schedule Legend |
|-----------------|-----------------|
| Schedule Course Type/Session Type Description | Section Codes |
| Lecture, Clinical, Coop, Internship | 1-19 |
| Lab | 20-29 |
| Online Lab | 30-39 |
| Hybrid | 60-69 |
| Online | 70-89 |
| Virtual (BB at specific time on a schedule) | 40-49 |
| Offsite | 50-59 |
| Full Term Courses – (no special code after section code) | XX |
| Winter Mini I/8 wk Session I/First Session Sections – (F after section code) | XXF |
| Winter Mini II/8 wk Session II/Second Session Sections – (S after section code) | XXS |
| AC Academic Center | IND Industrial Technology Building |
| AHB Allied Health Building | HCF Health Care Facilities |
| SEC Shahan Event Center | SC Student Center |
| VHS Vidor High School | WTC Welding Tech Center |
| WB Wilson Building | OSCO Orange County Sheriff's Office |
| WEB Workforce Education Building | |
| NCB Nursing & Classroom Building | |
Gator Book Pack

All your books in one bundle.

Gator Book Pack is our new all-encompassing, affordable textbook rental program that will provide students with all required textbooks, lab manuals, access codes and electronic book versions before the first day of class! The average student is estimated to save $150-200 on textbooks for a semester. All students will be automatically enrolled.

Program Pricing - $15.00/credit hour

How It Works

Register for your courses
Upon registering for courses, students will be automatically enrolled into the program. Once you've successfully selected your courses, the bookstore will start preparing your order.

Verify your order
Starting 30 days before the first day of classes, you will receive an order verification link to your university email to verify your order and select your delivery preference. You will verify your order within the Gator Book Pack and within MyGator.

Receive your books
An email notification will be sent when your order is ready for pickup or when it ships. Your digital materials will be delivered for your course(s) within Blackboard.

Visit: lسكو.edu/gatorbookpack/ for more details on the Gator Book Pack. For questions regarding the Gator Book Pack students may email: gatorbookpack@lsco.edu

Opt Out/Opt In

We encourage students to enjoy deeply discounted and guaranteed course material for the first day of class. We also understand this program may not meet the needs of every student. If you do not wish to participate in the Gator Book Pack program, you will need to opt-out every semester.

Students can access the link to the Opt Out through the Gator Book Pack card in myGator or on the Gator Book Pack page. The link to the opt out will be available during the Opt Out Periods.

You may only opt-out of this program after your registration is complete. Your program status will be final after the 6th class day.

Open Educational Resources (OER)
Several instructors at LSCO use OER materials in their courses. This means that the textbook or class materials for these courses are available to access or download for free or a low cost. A current list of these courses can be found at www.lسقو.edu/open-educational-resources/open-educational-resources.asp
The TSI Assessment is a program designed to help your institution determine if you are ready for college-level course work in the general areas of reading, writing and mathematics. If you are an incoming college student in Texas, you are required to take the TSI Assessment — unless you are already exempt (see below) — to determine your readiness for college-level work. Based on how you perform, you may either be enrolled in a college-level course that matches your skill level or be placed in the appropriate developmental course or intervention to improve your skills and prepare you for success in college-level courses.

Students should contact the Advising Department to determine specific testing requirements, or click below to view testing exemptions and exceptions.

**TSI Exemptions and Exceptions**

Online resources to support students taking the Texas Success Initiative Assessment 2.0 (TSIA2) for course placement are linked on the Learning Center's Test Prep webpage: [www.lsco.edu/learningcenter/testprep.asp](http://www.lsco.edu/learningcenter/testprep.asp).

**TSI Pre-Assessment Activity**

All prospective students are required to complete a Pre-Assessment Activity (PAA) prior to scheduling the TSI. More information about LSCO's PAA can be found here - [https://www.lsco.edu/testing/hsi-pre-assessment.asp](https://www.lsco.edu/testing/hsi-pre-assessment.asp).

**TSI English Language Arts (ELAR) Sample Questions**


**TSI Mathematics Sample Questions**


**TSI Scheduling and Fees**

- Scratch paper is provided.
- Calculator is embedded in the assessment.
- Bring: Photo identification (DL or DPS ID) and receipt from cashier - English Language Arts & Reading (ELAR) $15, Math only $10, Complete Assessment $25.

Scores will be available immediately upon completion of the testing session and you will be able to meet with an advisor to discuss course placement. If you are not satisfied with your scores, you may retake any or all sections of the TSI Assessment 2.0. We strongly recommend you take some additional time to review sample test questions prior to retesting.

**TSIA2 Learning Resources**

[tsia2.pearsonperspective.com/perspective/](http://tsia2.pearsonperspective.com/perspective/)

Provides customized online learning supports for students not reaching the college readiness benchmark. A Learning Locator Code is generated at the conclusion of assessment.
Follow the prompts to sign in with user name and password.

If you have issues logging in, please contact the Computer Center in the Academic Center, Rm 101 or call the Helpdesk at 409-882-3033.
Accessing Your Online and Hybrid Classes

Becoming a Successful Online Student

Office of Learning Technology
- Gwen Whitehead
  - 407-563-3025
- Alicia Jones
  - 407-563-3033
- Keatrice Pettigrew
  - 407-563-3026

BlackBoard Tutorials and Training

1. Accessing Blackboard
   - Two ways to get to Blackboard
     1. www.lsco.edu
     2. Click on Blackboard icon
     3. Click on “Login to Blackboard”
     4. Enter your username and password
     5. lsco.blackboard.com (direct link)

2. Reliability Internet and Computer Access
   - When doing assignments and taking tests, use desktops or laptops. Do NOT use tablets or smartphones as this will not work properly.

3. Browsers
   - Google Chrome and Mozilla Firefox are the most compatible with Blackboard.

4. Student Resources in Blackboard
   - Academic Services
     - Self Service Banner
     - Online Tutoring
     - Degrees/Certificates
     - Important Dates
     - Library Access
     - Bookstore Information
     - Learning Center
     - Success Seminars
     - Distance Education Resources
   - Student Services
     - Help Desk Information
     - Advising
     - Financial Aid
     - Tuition and Fees
     - Records
     - Admissions
     - Policies
     - Student Organizations
     - Student Resources

5. BlackBoard Tutorials and Training
   - Blackboard Online Student Training
   - If you need help learning how to navigate Blackboard, please attend one of these scheduled online sessions below.
   - Use the link below to join a session:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Session 1</th>
<th>Session 2</th>
<th>Session 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 18, 2022</td>
<td>9:30 am - 10:30 am OR 6:30 pm – 7:30 pm</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>January 19, 2022</td>
<td>10 am - 11 am OR 7 pm – 8 pm</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>January 20, 2022</td>
<td>8:30 am - 9:30 am OR 6:30 pm – 7:30 pm</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>January 21, 2022</td>
<td>9:00 am - 10:00 am OR 6:30 pm – 7:30 pm</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>January 24, 2022</td>
<td>10:30 am - 11:30 am OR 7 pm – 8 pm</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Blackboard Student App

IMPORTANT: This tool is meant to help you stay connected to your classes such as staying alert with notifications.

It is NOT meant to be used to complete course work.
Introducing…

A course model designed to improve student success.

Lamar State College Orange offers an 8-week class model in which the Spring and spring semesters will be split into two 8-week terms. When possible, students will take 8-week classes instead of 16-week classes, allowing them to focus on just two or three classes at a time.

This schedule will help students stay on track and graduate on time. Specific outcomes include:

- a decrease in burnout that can happen with 16-week courses;
- part-time students can qualify as full-time, allowing more access to financial aid;
- improved student experience and an increase in positive feedback on the quality of courses (based on our pilot of LSCO business classes); and
- students graduate and enter the workforce sooner.

For More Information: www.lsco.edu/greatgator8/

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**PLANNING CALENDAR**

Here’s how you can earn an associate degree in two years with our new 8-week model:

**YEAR ONE (2021-2022)**

<table>
<thead>
<tr>
<th>FALL 2021</th>
<th>1st 8 weeks</th>
<th>2nd 8 weeks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class #1(3 credits)</td>
<td>Class #1(3 credits)</td>
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<tr>
<td>Class #2(3 credits)</td>
<td>Class #2(3 credits)</td>
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<tr>
<td><strong>TOTAL - 12 Credits</strong></td>
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<table>
<thead>
<tr>
<th>SPRING 2022</th>
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<table>
<thead>
<tr>
<th>SUMMER 2022*</th>
<th>1st 5 weeks</th>
<th>2nd 5 weeks</th>
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<tbody>
<tr>
<td>Class #1(3 credits)</td>
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<td><strong>TOTAL - 6 Credits</strong></td>
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**YEAR TWO (2022-2023)**

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*Summer classes can be avoided by taking the additional classes during the fall or spring semester.
For more information, see your advisor or visit lsco.edu/greatgator8
Fees and Expenses

Summary of Fees Winter Mini 2021 for Texas and Louisiana Residents

<table>
<thead>
<tr>
<th>No. of Semester Hours</th>
<th>Tuition ***</th>
<th>Student Services Fee</th>
<th>Student Center Fee</th>
<th>Institutional Service Fee</th>
<th>Gator Book Pack**</th>
<th>Total*</th>
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Louisiana students must qualify to pay Texas tuition rates by applying in the Office of Admissions and Records prior to registration.

* Total charge does not include the following fees. See below for details.

<table>
<thead>
<tr>
<th>Labs</th>
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<th>Internet/Hybrid fee:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$15.00</td>
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** A $10 (per credit hour) scholarship will be awarded to students who take advantage of the Gator Book Pack option.

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Labs

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Summary of Fees Spring 2022 for Non-Texas Residents

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<th>Student Services Fee</th>
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***Note: Tuition and fees are subject to change without notice by the action of the Board of Regents or the Texas State Legislature.
Description of Fees and Expenses

Fees are subject to change based on the Texas State University System, LSCO policies and/or state and federal regulations.

Payment of Fees
A student is not registered until all fees are paid in full or the student has been approved for a payment plan.

Payment Options
1. Web System Students can make card payments (VISA, Discover, MasterCard or ACH check) and obtain account balance(s) at our website www.LSCO.edu. Log in to Gator Self Service with your ID# (R80012345) and PIN# (Birthdate MMDDYY), select Student, Student Account, Account Summary for All Terms.
2. In Person The Cashier’s Office is located on the third floor of the Ron E. Lewis Library. Regular business hours are 8 a.m. to 6 p.m., Monday through Thursday and Friday, 8 a.m. to 5 p.m.
3. By Mail Send a check or money order with a student ID or student name by due date to:
   Cashier’s Office
   Lamar State College Orange
   410 Front St.
   Orange, TX 77630

Residence Status
Tuition is based upon the number of hours for which the student registers and is determined by the student’s classification as a Texas resident, a non-resident U.S. citizen or a citizen of another country. Determination of legal residence for tuition purposes is made on the basis of statutes of the State of Texas.

Returned Check Fee
Checks that are returned to the college because of insufficient funds or stopped payments are subject to $25 return check charge. A student who paid the college with an NSF check are required to make all future payments with cash or credit card.

Matriculation Fee
A matriculation fee of $15 is incurred by students who withdraw prior to the first day of class. This $15 fee is deducted from refunds.

Fee Exemption
Students who feel that they may be exempt from some fees should contact the Office of Financial Aid. Exemptions may include veterans and high school honor graduates with special scholarships.

Senior Citizen Exemption
Students over the age of 65 are exempted from the payment of TUITION and DESIGNATED TUITION ONLY on a space available basis for a maximum of six (6) semester hours per term. Seniors may also audit classes on a space-available basis. Contact the Office of Advising and Counseling for more information.

Installment Payment Option
A student is not automatically placed on installments. A student will only be placed on installments if they have paid 50 percent of total tuition and fees, plus the $20 nonrefundable installment fee. To receive the installment plan, contact the cashier at
(409)882-3371 or view account online at www.lsco.edu to apply installment plan. Two subsequent payments of 25 percent each are required at a later date. A late fee of $15 will be assessed beginning the first day after an installment due date for each delinquent installment payment.

Financial Obligations
A student who fails to make full payment of tuition and fees, including any incidental fees, by the due date, will be prohibited from registering for classes until full payment is made. A student who fails to make payment prior to the end of the semester may be denied credit for the work done that semester. Also, holds will be placed on academic records so that students cannot obtain transcripts and/or receive grades.

Delinquent Student Accounts
All delinquent installment accounts, NSF checks and delinquent short-term loans will be released to a collection agency/credit bureau. All costs of collection are payable by the student to the collection agency. Collection fees shall include a fee of 30 percent of the original balance due and loans may include an additional interest charge not to exceed 5 percent of the balance.

Withdrawal from the College
Withdrawal from the college does not relieve the student of any financial obligations under the installment payment agreement or student loans. These are the student's legal financial commitments. Refunds will be processed in accordance with the published schedule. Withdrawal from the college must be done with an advisor in order to receive a refund. A student seeking reinstatement to the college within the same semester after having withdrawn or been withdrawn shall pay a $50 reinstatement fee, in addition to late payment fees. Students on an installment plan must also pay all past due balances at the time of reinstatement.

Off-Campus Class Enrollment
Students enrolled exclusively in classes held off campus are not required to pay the Student Center fee if the waiver form has been completed. The student must apply for the waiver in the Office of Admissions and Records.

Refund of Fees - Dropped Courses
Students, excluding recipients of federal financial aid, who drop courses during the first 6 days of the 8-week terms; the first 12 class days of the Spring or spring full semester; the first 4 days of a Winter Mini session, and remain enrolled at Lamar State College Orange, will receive refunds of tuition and fees for that particular course or courses. Refunds are sent via direct deposit.

Spring, Spring and Winter Mini 10-Week Session
1. Prior to the first class day 100%
   (Less $15 matriculation fee)
2. During the first five class days 80%
3. During the second five class days 70%
4. During the third five class days 50%
5. During the fourth five class days 25%
6. After the fourth week of the semester, no refunds will be given
**Winter Mini Sessions I and II, Spring, and Spring 8 Week Terms**

1. Prior to the first class day 100%  
   (Less $15 matriculation fee)
2. During the first three class days 80%
3. During the second three class days 50%
4. Seventh class day and after, no refunds will be given.

**Mini-Sessions**

1. Prior to the first class day 100%  
   (Less $15 matriculation fee)
2. On the first class day 80%
3. On the second class day 50%
4. After the second day, no refunds will be given

2. During the first three class days 80%
3. During the second three class days 50%
4. Seventh class day and after, no refunds will be given.

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**Application for Spring Graduation**

**Spring Graduation—Apply**

**January 21 – April 22**

✓ Contact Program Director to review your degree audit
✓ After the degree audit is sent to Admissions by Program Director students will receive an email to their my.lsco.edu email with a link and instructions to apply for graduation online.
✓ Pay for Cap and Gown: Purchase Cap and Gown online from the Bookstore website at lsco.shopoakhalli.com

Questions concerning graduation may be answered by viewing the graduation webpage at www.lsco.edu/graduation/applying-for-graduation.asp or by contacting Graduation@lsco.edu or (409) 882-3365.

Note: All students are required to participate in commencement unless written permission is received from the Dean of Student Services. It is the graduate’s responsibility to notify the graduation clerk if he/she is a candidate for honors.

**Commencement Ceremonies**

**Spring Friday, May 13, 2022**
Financial Aid and Awards

Financial assistance in the form of scholarships, grants, loans, and employment is available to a number of qualified students. Information regarding programs and eligibility criteria can be obtained from the Office of Financial Aid, 410 Front Street, Orange Texas 77630, at (409) 882.3317, and online at www.lsco.edu/financialaid/financialaid.asp

When to Apply for Financial Aid and Awards

For Spring 2022, in order to receive funding by first class day, January 18, 2022 FAFSA applications should be completed as soon as possible with no outstanding requirements remaining with the Financial Aid Office. For more information on the status of your application, please contact the Office of Financial Aid at 409-882-3317 or email finaid@lsco.edu.

The FAFSA process could potentially take up to 2 weeks to complete. If the FAFSA process is not completed by January 12, 2022, payment due date, the student must make payment arrangements with the Cashier’s office while financial aid is processing. We highly encourage completing the FAFSA application as soon as possible to avoid any payment delays.

How to Apply for Financial Aid and Awards

Students wishing to apply for grants, loans and/or work-study employment must complete the Free Application for Federal Student Aid (FAFSA). Students may complete the FAFSA online at www.studentaid.gov. All students who wish to apply for financial aid for the Spring 2022 semester will need to complete the 2021-2022 aid year FAFSA application.

Scholarships

Students wishing to be considered for scholarships should request the scholarship application. Students should be aware that scholarship funds are limited and that recipients must have grade point averages above 2.5 to be considered.

Deadline for Scholarships for Spring 2022 is December 15, 2021.
Veterans’ Affairs Office

A Veterans’ Affairs Office is maintained in the Office of Financial Aid and assists veterans in obtaining their educational benefits. New students who intend to use VA benefits will need to complete their VA application. Additional information regarding the VA application process can be found in the Office of Financial Aid or by visiting www.gibill.va.gov. Current/continuing enrolled VA students will need to notify the Office of Financial Aid of their enrollment status before each semester begins. All VA students must bring in their certificate of eligibility to be processed by the Office of Financial Aid.

Hazelwood Exemption for Texas Veterans

The purpose of the Hazelwood Exemption is to provide an education benefit to honorable discharged or separated Texas veterans and to eligible dependent children and spouses of Texas veterans. For eligibility, requirements and other information visit www.tvc.texas.gov/education. New students who intend to use the Hazelwood Exemption will need to complete the initial Hazelwood application at Texas Hazelwood Act Exemption Application. Current/continuing enrolled Hazelwood students will need to complete the continued enrollment application at Texas Hazelwood Act Exemption Application For Continued Enrollment before each semester starts.
The Learning Center and Online Tutoring

Your Key to College Success!

The Learning Center provides free tutoring, learning resources, and computer access for both current and enrolling LSCO students. Friendly, knowledgeable staff assist students with general study skills, course-specific goals, and preparation for program admission and course placement testing.

Online resources to support students taking the Texas Success Initiative Assessment 2.0 (TSIA2) for course placement are linked on the Learning Center’s Test Prep webpage: www.lsco.edu/learningcenter/testprep.asp

Tutoring is available by appointment and on a walk-in basis. In addition to face-to-face sessions, tutors may also work with students online using virtual meeting applications such as Blackboard Collaborate Ultra and GoBoard.

Students are welcome to use Learning Center computers during the admission and registration process. Computers with internet access are installed in the main lab, as well as in three study rooms. Printing is free.

The Learning Center is located in room 113 of the Ron E. Lewis Library building.
Phone: (409) 882-3373 • Email: learning.center@lsco.edu

Upswing - LSCO’s FREE 24/7 Online Tutoring

Need assistance day or night? Access the FREE online tutoring provided by LSCO! For more information go to lsco.upswing.io

TSIA2 Prep Resources

- Testing Center’s TSIA2 pre-assessment page
  lsco.edu > Future Students > Testing > Texas Success Initiative Pre-assessment Activity
- Learning Center Study Resources for TSIA2
  lsco.edu > On Campus > Learning Center > Test Prep
- TSIA2 Printable Study Guides and Study App
  accuplacer.collegeboard.org > For Students > Prepare for Accuplacer > For Texas Students
- Learning Express Library: TSIA2 Practice Tests
  library.lsco.edu > All databases A-Z by name > Learning Express Library > College Center Plus > Prepare for State Placement Tests > TSIA Preparation

Questions? Contact us:
409.882.3373 or learning.center@lsco.edu
Library Services

The LSCO Library is located on the first and second floors of the Ron E. Lewis Library building, located in the center of campus. Library operating hours vary by semester, so be sure to check library.lsco.edu for current information.

The Collection

The library houses more than 36,000 print books and periodicals within the library. Students may borrow up to 25 books for three weeks and 2 media items for two days. Current campus ID cards are required in order to check out any library materials.

Students may place a hold on library material by finding the item in the catalog, selecting “place hold,” and logging in with their campus identification number (R800#####) and PIN (birthday MMDD). Students will be notified via email once their hold is ready to be picked up at the 1st floor circulation desk. Curbside delivery is available by request.

If a student needs a title not found in our collection, we invite them to use the Interlibrary loan form on our webpage to request that we borrow that title from another library.

The library also provides online access to over 45,000 ebooks and 115,000 periodicals via our 77 subscription databases. The majority of these titles can be accessed by using GatorSearch, our single search service. All online library resources can be accessed with the student’s school email and password. (NetID@my.lsco.edu)

The Overdrive ebook and audiobook collection is available for both iOS and Google Play compatible devices, and contains both fiction and nonfiction titles.

The Learning Express Library houses skill practice, tutorials, and test prep for many popular subjects and tests. Here students can find tutorials and practice for basic math, algebra skills, reading and grammar skills, as well as basic computer skills and Microsoft Office tutorials. Students can also find practices tests for the ACT, SAT, TEAS, Dental Assisting, CDL, EMT, NCLEX-RN, NCLEX-PN, Real Estate, Praxis exams, and many more.

Study Space

The library has 52 computers spread across three labs available for student use. All computers are networked to black and white printers. Printing is free, but we ask that a student limit their printing to school related tasks, and print no more than 500 pages over the course of the semester.

There are two scanners on the first floor for students to create digital documents or print to a printer. A copy machine is located on the 1st floor past the circulation desk. The copy machine is ten cents per page with prints in black and white only.

The second floor is home to two study rooms and multiple tables, chairs, couches, bean bags, a pair of fitdesks. We ask that students respect those around them who are studying and keep all noise to a minimum.
Librarians

The library has four librarians ready to assist students with their research needs. The library collection is vast, and the internet even more so. Our librarians have extensive knowledge of the library collection, are trained in finding online information, and can save students valuable time with our research expertise. We can also help with constructing citations, formatting papers for APA or MLA, and troubleshooting any issues that come up while accessing online resources.

A librarian is on duty at the 2nd floor reference desk during operating hours. Students can visit the librarian on duty in person, by phone (409.882.3082), by email LSCOLibrary@lsco.edu, or by using the chat box located on library.lsco.edu. Any email or chat received while the library is closed will be responded to as soon as possible the next business day.

Students can follow us on Facebook for news on library resources and events. The library can also be found on YouTube where we have uploaded tutorials on how to use our most common resources, and created playlists of videos on information literacy and various campus resources.

Title IX

Sexual Misconduct & Title IX

The following is an excerpt of the Lamar State College Orange Sexual Misconduct Policy. Any employee, student or contractor of the college may request a copy of the Sexual Misconduct Policy in its entirety from the Human Resources Department. It is also available on the Title IX webpage at http://www.lsco.edu/titleix/titleix.asp

The Texas State University System and Lamar State College Orange are committed to creating and maintaining educational communities in which each individual is respected, appreciated, and valued. LSCO's focus on tolerance, openness, and respect is key in providing every member of the LSCO community with basic human dignity free from all forms of Sexual Misconduct, including Sexual Harassment, Sexual Assault, Domestic Violence, Dating Violence, and Stalking. Any report of behavior that threatens our institutional values and breaches the Sexual Misconduct Policy shall be promptly investigated and remediated in accordance with principles of law, fairness, and equity to all Parties involved.

Lamar State College Orange complies with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVe); Violence Against Women Act (VAWA); and the Clery Act. Sexual misconduct, as defined in the policy, constitutes a form of sex discrimination prohibited by Title IX and Title VII.
We are excited that you have chosen to start your college experience with us. The following information will help you understand the Dual Credit process from enrollment to completion.

Please call, come by, or email if you have any questions.

GETTING STARTED

- Meet with the dual credit contact at your school for forms and information.
- Complete and submit an application through applytexas.org (new to dual credit or students who have sat out a full semester – Spring or spring).
- Dual Credit Supplemental Application with high school principal/counselor, parent/guardian, and student signatures must be on file prior to registration.
- School submits a copy of an official student partial high school transcript, applicable test scores, and a valid photo ID that contains full name and date of birth (if student has one).
- Meet TSIA/TSIA2 passing standards (unless exempt based on SAT, PSAT, ACT, STAAR EOC, CLEP, or AP scores).
- SAT: Verbal - 480; Math - 530
- PSAT: Reading/Writing - 460; Math - 510
- ACT: Math - 19; Verbal - 19; Composite - 23
- STAAR EOC: English II – 4000; Algebra I – 4000 and C or above in Algebra II
- If the above scores are not met, then the student must take the TSIA2 proficiency test
- Prior to January 11, 2021: TSIA: Math - 350; Reading - 351; Writing - Multiple Choice – above 340 with an Essay of 4 OR below 340 with an Essay of 5 and 4+ on ABE Diagnostic
- Prior to January 11, 2021: TSIA2: ELAR – CRC>=945 and Essay>=5 OR CRC<945 and DL>=5 and Essay>=5 MATH – CRC>=950 OR CRC<950 and DL=6
- CLEP – see a complete list at www.lsco.edu/testing/clep.asp.
- AP – Information available on Page 71 of the current LSCO Catalog found at www.lsco.edu/catalog/catalog.asp.

BACTERIAL MENINGITIS VACCINATION REQUIREMENT

All new students who are under 22 years old must be vaccinated if attending classes on campus. Vaccination is not required for students not attending classes on the LSCO campus or students taking online courses. Proof of vaccination must be uploaded to Med+Proctor a minimum of 10 days before classes begin. Information can be found at www.lsco.edu/admissions/bacterial-meningitis-vaccination-requirement.asp.

STUDENT WITH DOCUMENTED PHYSICAL OR LEARNING DISABILITY

The student must contact Amy Brister, LSCO Special Populations Coordinator, at 409-882-3955 or amy.brister@lsco.edu.

TUITION REMINDERS ARE SENT TO CELL PHONE NUMBER AND EMAIL PROVIDED ON APPLICATION

Unpaid classes will be dropped and a $50 reinstatement fee will be applied to re-register.

PAYMENT OPTIONS (College tuition is paid by the semester. You will owe tuition for your courses in August and again in January).

In Person: Cashier’s Office, 3rd floor of the Ron E. Lewis Library, Mon – Fri, 8 – 5 p.m.

By Phone: Cashier’s office, 409-882-3371.

ONLINE: Go to www.lsco.edu. Click on “Current Students”, then click “Pay Your Bill”. You will be redirected to the epay website. Click “Student and Staff”, then log in using...
DUAL CREDIT con't.

your Campus ID (R800…..) and pin (6-digit date of birth, mmddyy).

By Mail: Check or money order to Lamar State College Orange Attn: Cashier’s Office 410 W Front Street Orange, Texas 77630

Installment Payment Option: You must call the cashier’s office at 409-882-3371 to set up the installment plan. 50% plus $20 service fee due up front 25% due in 30 days 25% due in 60 days

Financial Obligations
A student who fails to make full payment of tuition and fees, including any incidental fees, by the due date will be prohibited from registering for classes until full payment is made. A student who fails to make payment prior to the end of the semester may be denied credit for the work done that semester. Holds will be placed on academic records so that students cannot obtain transcripts and/or receive grades

Dropping a Class
Students are able to drop a class until the published LSCO deadline for dropping. After census date, a “W” will be recorded on the student’s college transcript if they withdraw (drop all classes) from LSCO and, if the student is taking more than one class, a “Q” will be recorded for a dropped course. IMPORTANT: The student will not be dropped from the course until all of the paperwork is completed with their high school counselor and the counselor has forwarded this information to the Dual Credit Department at LSCO.

Withdrawal from the College
Withdrawing does not relieve the student of any financial obligations under the installment payment agreement. These are the student’s legal financial commitments. Refunds will be processed in accordance with the published schedule.

Refund of Fees for Withdrawals
For refund purposes, the 1st class day is always the official 1st class day of the semester. Any student officially withdrawing will receive a refund of tuition according to the following schedule:

Refunds for Spring and Spring
100% Prior to the 1st class day
(Less $15 matriculation fee)
80% During the first five class days
70% During the second five class days
50% During the third five class days
25% During the fourth five class days
0% After the fourth week of the semester,
no refunds given

Logging into Blackboard and Office 365
Before you can log into Blackboard or Office 365, you must retrieve your login information. Go to www.lsco.edu from any device with an internet connection. Under “Quick Links”, select “Net ID/Password Retrieval” from the drop-down menu. Provide the required information (Campus ID, last four digits of SSN, and PIN).

Technical issues
Contact the Help Desk at 409-882-3033 or helpdesk@lsco.edu.

Dual Credit Advisor/Recruiter
Amy Brister 409-882-3355 amy.brister@lsco.edu

WELCOME LSOC GATORS
Did you know that LSCO offers free online tutoring through a platform called Upswing?

Don't wait until it's too late to get the help you need in your classes!

Click here to learn more! LSCO Learning Center
Lamar State College Orange, 410 Front Street, Orange, TX 77630
Office Hours:
Monday-Friday 8:00 a.m. – 5:00 p.m.